

Elite System Speed Dial Programming

With the handset down at ext 100 or 101

Press **Feature** or **FNC**

Press **Redial**

Dial the System Speed Dial location (**00-79**)

Dial trunk access code (**9**)

Dial the number to be stored (up to 24 digits)

Press **Hold** if entering a name (up to 13 characters)

Press **Feature**

CONF = backspace

= Double Letter

= Space

To use the speed dials

Press **Redial**

Press the location of the speed dial (ie. 00)

Elite Time Change

With the handset down at ext 100 or 101

Press **Feature** or **FNC**

Dial **9#**

Enter hour and minute

Press **Recall** to change AM/PM setting

Press **Hold** to change date OR

Press **Feature** to exit this feature

Press **Recall** to select day of the week

Dial **#** to move the cursor to day of the month field

Enter day of month on the dial pad

Press **Recall** to select Month

Dial **#** to move the cursor to year field

Enter last 2 digits of the year on the dial pad

Press **Feature**

Elite One Touch Button Programming

With the handset down sitting idle

Press **Feature** or **FNC**

Press **Redial**

Press key you want to program

If it is a DSS key (another phone set on your system)

Press **1**

Dial extension number you want to appear in that location

Press **Feature**

If it is an outside number

Press **0 then 9**

Dial the number you want in that location

Press **Feature**